

# Senior Safeguarding Officer: Self-neglect

## Job description

Together we are help and hope for everyone living with dementia



# Who we are

**Dementia is the UK's biggest killer. One in three people born in the UK today will develop dementia in their lifetime.**

At Alzheimer's Society, we're the UK's leading dementia charity and the only one to tackle all aspects of dementia by giving help and hope to people living with dementia today and in the future. We give vital support to people facing the most frightening times of their lives, while also funding groundbreaking research and campaigning to make dementia the priority it should be.

**Together with our supporters, we're working towards a world where dementia no longer devastates lives.**

# Our values

**Our values tell everyone who we are as an organisation.**

**Our values make sure that our focus is clear for the challenges and opportunities ahead and remind us of what we all stand for.**

**Our values are evident in everything we do, how we do it and how we work together.**

These are not just words on a wall, we live these every day in all our work. We are determined to make a difference when and where it matters most, by being passionate, focussed and making a lasting impact for people affected by dementia.



## **Determined to make a difference**

We're passionate, we're focused and we make a lasting impact for everyone living with dementia.



## **Trusted expert**

We're listening, we're learning and we use experience and evidence.



## **Better together**

We're open, we combine our strengths and we achieve more together.



## **Compassionate**

We're kind, we're honest and we don't shy away from challenges.

Through our values we will make the greatest difference for people affected by dementia. Whether you are someone living with dementia, a family member or carer, a supporter, a donor, a colleague from another organisation, an employee or a volunteer, these four values will shape your experience with Alzheimer's Society.

# Senior Safeguarding Officer: Self-neglect

## Position in the organisation

Reports to the Corporate Safeguarding Manager  
Member of our Practice and Compliance teams  
Part of our Dementia Support and Partnerships directorate

## Purpose of this role

At Alzheimer's Society we are advisors, supporters, fundraisers, researchers, influencers, communicators, technical specialist and so much more. We are volunteers, we are employees, and together we are here to make a difference to the lives of people with dementia and their carers.

As an expert in self-neglect, you will be bringing knowledge, evidence and insight, and best practice acumen in developing and applying approaches and measures which operate to reduce the likelihood of safeguarding concerns arising, specifically in relation to self-neglect and suicidal ideation.

Passionate about safe practice and delivering strength-based preventative approaches, your role will be crucial to equipping our staff and volunteers to better recognise and respond to early indicators and ensure that safeguarding risk reduction measures are built into service design.

Working collaboratively with policy, research, and influencing teams you will look to create opportunities for meaningful change in the external environment relating to practices and responses to self-neglect.

We are looking for someone who exemplifies our values, someone who is: Determined to make a difference when and where it matters most. A trusted expert who believes in working Better together and demonstrates true Compassion.

## Key accountabilities and responsibilities

- Providing expert knowledge, advice, support, and guidance relating to the self-neglect of adults, and suicidal ideation, particularly focusing on those affected by dementia.
- Developing, creating, implementing evidenced-based resources and tools to support in the delivery of high-quality safeguarding in both the prevention from harm and protection from harm where risks of self-neglect and/or suicidal ideation exist.
- Collating, monitoring, and analysing internal and external insights and data relating to self-neglect and suicidal ideation.
- Developing and delivering training, workshops, and other continuous learning opportunities relating to self-neglect and suicidal ideation.

- Working collaboratively with teams across Alzheimer's Society to identify opportunities for meaningful systems change for people with dementia at risk of self-neglect.
- Promoting and championing strength-based early 'preventative' intervention models in services design and development.
- Updating relevant policies, procedures, guidance, providing written reports and verbal updates to a range of audiences including senior leadership and management groups.
- Working alongside quality practice, insight, and impact colleagues, develop opportunities to assure ourselves of the quality of the work relating to self-neglect and suicidal ideation.

## **We are looking for someone who can...**

- Adhere to all the Society's service standards, policies and procedures.
- Comply with the data protection regulations, ensuring that information on clients remains confidential.
- Be responsible for personal learning and development, to support the learning and development of others and the whole organisation.
- Work in a manner that facilitates inclusion, particularly of people with dementia.
- Implement the Society's health and safety policy and procedures, ensuring that all practices and procedures are undertaken in accordance with a healthy and safe working environment and that all staff and volunteers for whom you may be responsible are aware of their responsibilities in respect of their role, monitoring data and recommending action as required.
- Administrate and organise own work to ensure that it is accurate and meets quality targets, reasonable deadlines, and reporting requirements.
- Follow the Society's management information guidelines and requirements, including ensuring appropriate monthly measures on service usage levels are collected and submitted on the services database or other systems in accordance with deadlines.

## Person specification and selection criteria

Skills & knowledge	Application (A) or Interview (I)
A minimum of 3-years' experience of working in <b>direct practice with adults at risk of self-neglect</b> across health, social care organisation or the charitable sector.	A/I
Demonstrable knowledge of the statutory, regulatory, and legislative frameworks associated with safeguarding. Detailed understanding of issues around consent and capacity.	I
Demonstrable in-depth knowledge and expertise in what works and best practice models in responding to self-neglect and suicidal ideation.	I
Experience of creating training modules and delivering training, either face to face or online, with content tailored to the needs of the audience.	A
Extensive experience of managing improvement projects including a variety of stakeholders and often conflicting interests.	A/I
Experience of or demonstrable ability to provide high quality, management information reports for senior colleagues around safeguarding activity to ensure safeguarding governance at the highest level is possible, supported, and informed.	A/I
Proven track record of developing effective partnerships and joint working both internally and externally with outcomes that benefit service users and builds the reputation of the Society as a leader in safeguarding excellence.	A/I
Ability and willingness to travel independently on behalf of the Society, including occasional overnight stays as required.	A

Competencies & personal attributes	Application (A) or interview (I)
Be a team player, supporting colleagues when there are deadlines, and who knows when to ask for help themselves.	A/I
Be a self-starter and incredibly motivated.	A/I
Excellent organisational and timekeeping skills.	A/I
Excellent attention to detail.	A/I
Non-judgemental communication	A/I
Commitment to and understanding of equal opportunities	A/I
Understanding of the inclusion agenda and its relevance within a diverse society	A/I

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# Our benefits



## Financial Security

- Group Personal Pension Plan with Scottish Widows – with up to 8% employer contribution rate
- Life Assurance Scheme – two times your annual salary
- Society Plus and Smart Spending App – giving you unbeatable savings at hundreds of retailers



## Health & Wellbeing

- Health Cash Plan
- 24/7 Employee Assistance Programme including online and face to face counselling
- Discounted gym membership with Society Plus
- Lived Experience Networks
- Mental health app and unlimited therapy



## Personal Development

- Apprenticeships
- Women in Leadership development programme
- Leadership development programme
- Financial support towards relevant professional qualifications



## Family & Dependants

- Enhanced family leave – 16 weeks paid for all parents
- Paid time off work for fertility treatments for both partners
- Paid carers leave
- Paid dependants leave
- Paid compassionate and bereavement leave
- Paid time off work to support those transitioning



## Recognition

- Annual people awards
- Long service awards
- Thank you eCards
- Values Hero and Society Legend Awards



## Work Life Balance

- Annual leave of 27 days increasing to 30, plus bank holidays
- Career breaks of up to 3 months
- Flexible working
- Wellbeing leave