Community Collection Tin Coordinator
Role description

Together we are help and hope for everyone living with dementia

Community Collection Tin Coordinator

Why we need you

Fundraising at Alzheimer's Society plays a vital role in enabling us to achieve our strategy. You will support our Fundraising team in this role, helping them to identify opportunities to engage with the local community and to network with supporters.

You'll help us by coordinating suitable locations for collection tins and managing the funds collected to support people affected by dementia.

What you will be doing

- Organise and manage collection tins on behalf of Alzheimer's Society within your local community in places such as shops, sports and social clubs, local pubs, pharmacies and food outlets.

- Count and bank the funds raised following the society's cash handling policy.

- Involvement in showing our appreciation to the businesses that support us.

- Supporting the Community Fundraiser to identify new contacts and help to build relationships, which could lead to other fundraising opportunities.

This role will suit you if you

- Are self-motivated, organised and enjoy talking and engaging with people.

- Have good knowledge of your local community and be willing to approach local businesses for support.

- Have a passion for fundraising and the desire to make a difference to the lives of people affected by dementia.

What you can expect from us

- We will make you feel welcome, included and respected.

- You will receive training, ongoing supervision and support.

- You can claim pre-agreed out of pocket expenses (for example, travel) in line with our policy.

- We'll keep you up to date with relevant policies and procedures that apply to your role.

- You'll have access to learning, development and engagement opportunities for volunteers.

What we need from you

To ensure the safety and security of people with dementia we ask for:

- One reference and proof of identity.

- To put the role into practice most effectively volunteers are recommended to continue for at least 6 months.

- Learning at the start will take about 4 hours, followed by periodic refreshers.

- You will need access to a computer with internet and phone.