

# Community Events Volunteer Role description

Together we are help and hope for everyone living with dementia



# Community Events Volunteer



## Why we need you

Throughout the year, we have many exciting events which support Alzheimer's Society with different areas of our work. Some help us to raise vital funds, and others raise awareness of the work we do. We also host conferences, which are an important way for us to engage with health care professionals and researchers.

By volunteering at any of these events you will be helping us to continue our work supporting people affected by dementia. Your support will help us to ensure that everyone attending will have a great experience, and that attendees leave feeling passionate about our cause. You could volunteer for a one-off event or choose to support with a selection of events, throughout the year, in your local area.



## What you will be doing

Depending on which event(s) you choose to volunteer at, you could be:

- Supporting fundraising activity, for example holding collection buckets or selling pin badges.
- Helping to raise awareness, for example signposting people to information and handing out flyers.
- Acting as a representative of Alzheimer's Society.
- Meeting and greeting attendees, including people with dementia, as they arrive at a conference or event.
- Covering the registration desk.
- Supporting event preparation such as packing bags.



## This role will suit you if you

Are friendly, welcoming and enjoy being part of an event.

- Enjoy engaging with people and speaking confidently with them.
- Are flexible and willing to take on a variety of different tasks as required.
- Are looking for a fun, flexible way of supporting the work of Alzheimer's Society.
- Can volunteer effectively within a team of Alzheimer's Society employees and volunteers.



## What you can expect from us

- We will make you feel welcome, included and respected.
- You will receive training, ongoing supervision and support.
- You can claim pre-agreed out of pocket expenses (for example, travel) in line with our policy.
- We'll keep you up to date with relevant policies and procedures that apply to your role.
- You'll have access to learning, development and engagement opportunities for volunteers.



## What we need from you

To ensure the safety and security of people with dementia we ask for:

- You inform us of any medical condition that may affect your volunteering at the event.
- You provide us with details of a suitable person to contact in case of emergency.
- You come prepared with suitable footwear, clothing and a charged mobile phone.